1—134

Previous references.
No 6820.9 (dated 31-05-11)
Med-000-04 (142)
4.2.4 of 1913

1910
(Medical)

File No. 11-10
Serial Nos. 1-7

Later references.
Med 29-1
G.738-12 Sh 1-2. 7 Oct 12
Med 102 9(12 Sh 1-
Judy 13 Sec 1-49.3(22-1
Med 1853/13 Sh 1&3

GENERAL AND REVENUE SECRETARIAT

Serial Nos. 1-7

Part B. for April 1912

SUBJECT.

Revision of the establishment of the Govt Medical Stores

From the Comptr no 6807/B×R 2 & 2.7.10: forwards Sen. Surgns letter no 4.549 & 16.6.10 together with a proposition statement duly verified for the revision of the establishment of the Govt Medical Stores involving a net increase of expenditure by Rs 660/- per annum

2. ~~Write to~~ To the Offg Sen. Surg, no 1706 & 17.8.10 Calls for a detailed statement showing the distribution of work between the existing accountant and Head clerk and enquires how the extra charge will be met during the current year

G. R. S. 58

3. From Do, no 4.154 & 23.9.10 forwards a list conveying an idea of the volume and nature of work devolving on the two existing hands and points out the source which the charge can be met during the curr.

Letter no Q. 5949 & 15.6.10 and requests early orders

5. To Do no 7848 & 23.3.11 States that the proposal for the additional establishment may be renewed, if necessary after the new Supdt of the Stores gains sufficient experience of the working of the estabt and requests the favour of his opinion in the matter of organizing a central store for all Depts Military Police P.W.D.

6 From the Comdt no 363/49 & 18.7.11. Forwards in original letter no Q.5" & 8.7.11 from the Sen. Surg together with the proposition & reapp" statements on account of the revision of the estabt of the medical stores and furnishes his opinion on the question of organizing a central store

7 To the Sen. Surg" & Comdt no 7617-8 & 16.4.12 Sanctions the entertainment of an additional establishment consisting of one asst accountant on Rs 25/- and 3 packers on Rs 7/ each per mensem for the Medical Stores

M. V Anandalwar

29.6.12

G.R.S.11] 1910-11

GENERAL AND REVENUE SECRETARIAT

(Medical)

NOTES.

File No. 11-10

FILE HEADING.

Revision of the Establishment of the Govt Medical Stores

From

The Comptroller

No. 6807 / B&R 2 Dated 2.7.10. Received 5.7.10

Diary No. 128	Enclos.	Spare Copies	Serial No. 1

BRIEF ABSTRACT OF LETTER.

Forwards Senior Surgeon's letter no 5997 of 16.6.10 together with Inspection Statements duly verified for the revision of the Estabt of the Govt Med Stores, involving a net increase of expenditure by Rs 660 per annum to the permanent recurring expenditure

NOTES AND ORDERS.

Vide G.O no. 10855-6 Med 200-09 of 8.6.10

The Senior Surgeon has assigned his reasons for proposing the revision of the estabt of the Med Stores. The Senior Surgeon may, if appd be asked to furnish for the information of Govt a detailed Statement showing clearly the

NOTES—First sheet.

GPB—30,000—3-4-07

G. R. S. 12]
General and Revenue Secretariat.

Med File No. 11 of 1900 11

Serial No.

Distribution of the work of the Stores in the clerical and accounts Branches, between the Accountant on Rs 130 & the Head Clerk on 400 Rs (now employed in the Stores, ~~with~~ with ~~supervision~~ ~~duties~~ Same idea as to the Amount of correspondence in the Stores with refer to bills, pensions incidents, Allowances etc.

2. Subd for orders The pay of the Accountant is proposed to be raised to Rs 40 ~~the pay of the~~ Head clerk is drawing

18.7.10 SJ 18/7/10

3. Please put up draft Also submit the file relating to the revision of the establishment of the Senior Surgeons office

8.8.10 Mlle

4 Subd with a draft docket and Med file no: 51-05 Sl nos 10 & 11 B. July '07, re: pension of the estab of the Senior Surgeon's office

8.8.10 5 Draft submitted for approval

18 Cr 9.8.10 Mlle

6. Approved Some increase appears to be necessary hereafter

6A. Issue 12/8/10

13.8.10. Mlle

453
12.8.10

The file no last report of the is not available just now

Med file 200-07 Subd 2 Succeeded it from the Cantonment Executive Officer Cantt Flag Staff (file sent to Cantt Flag Staff) 51 19/10

NOTE—Contn. sheet.

GPB—55,6-01—27-4-06.

G. R. S. 12]
General and Revenue Secretariat.

med File No. 11 of 1910-11

Serial No.	
2	7. To the Offg Senior Surgeon No: 1706 & 17.8.10. Requests Sub of a detailed ~~asto~~ Statement showing clearly the distribution of work in the Govt medical Stores in the clerical & Account Branches between the existing Accountant and the Head clerk and furnishing ~~as~~ an idea as to the Amount of Correspondence in the Stores with refce to bills, indents, Invoices &c also requests information as to how the extra charge involved will be met during the current year, if the Senior Surgeon's proposals are sanctd
3	8. Letter No: Cf 156 of 23.9.10 from the Same Officer. States with refce to Sl no: 2 that owing to the paucity of hands in the office, no distribution of work has been found possible and forwards a list containing an idea of the Volume and nature of work devolving on the two existing hands; also repeats the request for Sanction to the proposition Statement the extra cost being met during the current year from the provision of Rs 6000 on Account of Country medicines in the current year's budget of the med Stores
	9. The office has no idea of the details of the work to be done under the several heads specified in the list it does not seem possible to estimate the sufficiency or otherwise of the existing establ

NOTE—Contn. sheet.

GPB—55,000—27-4-09

Serial No.

to cope with the work of the Stores. It is a question whether by arranging for the receipt of indents from the several medical institutions simultaneously and by arranging for despatch of indents for forms & registers, direct to the Govt Press instead of from the Distt med officers & officers in charge of med institutions. instead of thro' the medical Stores (vide no 17, 18 & 19) it is not possible to minimize the work of the Stores in the list
It is not known how far, the adoption of the Suggestion of the Senior Surgeon's office previous Committee the matter of correspondence between the med Stores & the Senior Surgeon's office (vide para 9 of G O no 6828-9 & 4.12.07 med 51-05-11 has enabled the existing hands to devote their time for other work connected with the Stores. It is also stated that in public offices with limited establishments, much of the time & labour of clerks is lost in tracing old references relating to matters pending disposal. In the case of the medical Stores the referencing work may not be much and would be very easy if only the indents to are carefully filed in order chronologically In deciding the question as to the necessity of the additional hands the Senior Surgeon may perhaps be consulted as to

NOTE—Contn. sheet.

Serial No.

how
the amount of work done by the Clerks at the
Compared
Medical Stores ~~correspondence~~ with that of the
~~Accountants~~ Account branch of the Senior
Surgeons office

10. As to the increase of pay recommended to the Accountant, it is a question whether the good work done by the present ~~incumbent~~ incumbent may not be recognised by his promotion when a suitable vacancy occurs in the Senior Surgeons office, instead of by increasing the pay of the post.

11. Listed for orders If it is decided that ~~that~~ the additional hands asked for and the increase of pay to the Accountant of the Med Stores are necessary and may be allowed, the Fin Branch has to be consulted as to the financial aspect of the Senior Surgeons proposals.
Allowed
1.10.10

12 The increase of pay to the Accountant seems unnecessary One ~~Record~~ additional hand on Rs 15 may perhaps be done with
(1 Cr) 6 10 10 Dlle

13. Rs 15 seems too low to attract a good Clerk
Branch II may be consulted
KM
7/10/10

1003
7.10.10

NOTE—Contn. sheet.

GPB—55,000—27-4-09

P 2.0

G. R. S. 12]
General and Revenue Secretariat.

hed File No. 11 of 1910-11

Serial No.

14. Forwarded to Br II for favour of opinion

11.10.10

15

Sub a

N. 7/10 16 The proposal is to give an increase of Rs 10/- to the accountant and entertain permanently two additional hands one asstt accts and one Record Keeper on 25 & 20 Rs respectively the present staff consists of 1 Hospital asstt 2 Compounders 1 Head Clerk and one accts It is not stated whether in the a whole time hospl asstt is to do outdoor duties & perform the Hospital asstt cannot find time to do some portion of the Clerical duties and whether one of the Compounders cannot be utilised to assist the Hd Clerk in keeping the Records as well. If this arrangement can be made there would then be no necessity for any extra establishment at all The case for the grant of an increase of pay to the Accountant cannot be considered as valid and the Administrative branch is of opinion that one hand on Rs 15/- would be enough At most one hand on Rs 15/- alone can it seems be sanctioned

17. [Is also for consideration whether the staff has not been unnecessarily multiplied

Note—Contn. sheet.

GPB—55,000—27

G. R. S. 12]
General and Revenue Secretariat.

2114

Med File No. of 1910 11.

Serial No.

284

Having Separate Rules for the Medical Stores & Public Works and whether it would promote economy in Staff and Careful in Management if the Whole were made into one Central One with the necessary subordinate and Requisite Staff

H Secy

19.10.10

2/11

for IV

3/11.10.

18.

Listed for orders with the opinion of the Financial Branch

5.11.10. 8.11.10.

19

1246
11.11.10

The Medical Stores will soon come under new management we may wait & accept the new Supdt will feel the want of more clerks to do the work

In the meantime the Question may be deferred

11/11/10

11-11-10

NOTE—Contn. sheet.

BPG—55,000—27

G. R. S. 12]
General and Revenue Secretariat.

2114 5740

Med File No. 11 of 1910-11

Serial No.

20 Subd for ~~orders~~ instrs as to whether orders may issue in terms of the 1st Councillor's note or whether the papers should be kept in suspense for a time & till the Senior Surgeon sends in a reminder at the instance of the new Supdt of the Med Stores

Offg Dy Sec
12.11.10

21. The file may remain in suspense for the present

16.11.10 Mlle

Sus obj

22. Letter no Cf 4468 dy 6/7 3.11 from the Offg Senior Surgeon

Invites refce to his letter no: Cf 599 dy 15.6.10 and requests an early reply thereto

23 Subd for order with refce to para 19 of the notes supra

Offg Dy Sec 1st Cr 15 3.11 Mlle
15.3.11.

24

2380
16.3.11

The application may be renewed after the new Supdt of stores gains sufficient experience of the working of the present establishment The remarks of Branch II in para 19 may also be communicated and the Senior Surgeon asked to see if the work cannot be reduced

25 Please put up draft accordingly

17.3.11 Mlle

NOTE— Contn. sheet

(GPB—50,000—12-5-10

5740

G. R. S. 12]
General and Revenue Secretariat.

Med File No. 11 of 1910-11

Serial No.

26 Draft letter to the Senior Surgeon is subtd
It seems necessary to consult also the other heads
of the departments concerned re points referred to
in para 2 of the draft This may if appd be
done after the receipt of the Senior Surgeons
opinion
Adm (6) 17.3.11.

27 Issued
20 3 11

28. The Senior Surgeon Letter no: 7848 dd 23.3.11
States that the proposal to entertain addl
hands for the Gas Med Stores may be pursued
5 if necessary after the new Supdt of the Stores
gains sufficient experience of the working
of the present establt and requests him to
see whether the work of the Stores cannot be
reduced so as to avoid the necessity of addl
hands also requests favor of his opinion in
this matter of organization of a Central Store
for all depts Military Police and P. W. Depts.

29
6 Letter no 363/49 & 18/19 7.11 from the Comptroller
Forwards in original letter no G. 5 dd 8.7.11
from the Senior Surgeon together with the
proposition & pro forma Statements therewith
on account of the revision of establt of the
Med Stores & furnishing his opinion on the
question of organizing a central Store referred to

NOTE—Contn. sheet.

GPB—55,000—27.4.09

Serial No.

ni Sl no: 5

do As to the organization of a Central Store for several depts of the State Suggested by the Jt Asst Secy in para 16 of the notes Supra the Senior Surgeon States that nowhere in British India has the Med Stores been placed under a Civil officer and that the work of the Stores cannot be expected to be done by any officer outside the Medical Depts

31. The Senior Surgeon has subtd a fresh proposition Statement providing for 9 additional hands against two originally applied for (Vide proposition Statement received with Sl no 1 and involving an additional expenditure of Rs 1665- per annum against Rs 660 according to the original proposition In support of the proposition Statement the Senior Surgeon has stated that the new Supt of the Med Store ~~has~~ represents that the present estabt of Compounders and Lascars is quite inadequate & requires strengthening The Senior Surgeon has also subtd a copy of a letter from Major W G Richards ~~in regard~~ stating his opinion in regard to the establishment required for the

NOTE—Contn. sheet.

GPB—50,000—12-8-10

G. R. S. 12]
General and Revenue Secretariat.

Med File No. 11 of 1911-12

Serial No.

Medical Stores. An addl budget grant is applied for to meet the extra charge involved
Subd for orders

Adm(b) 28.7.12 32 The last report on the audit of the ~~Secunderabad~~ medical Stores accounts (Vide file no 200 of 1909) lends support to the proposal for an increase of the establishment of the Medical Stores. The accounts in the Stores department and in the Account department should be written up separately and checked with one another. For this purpose an Apt Accountant seems to be necessary as proposed. For the Records, a Record Keeper also seems to be necessary. These two hands may, it seems, be sanctioned on the pays proposed for them. The necessity for an increase of Rs 10 to the Accountant is not apparent.

33 In addition to the above hands it is now proposed to appoint also one stock-holder,

NOTE—Contn. sheet.

GPB—50,000—12-8-10

Serial No.

one compounder and five packers. The compounders and the Hospital Apprs now employed in the stores are said to be doing some clerical work (Vide para 12 of the audit report). If they are relieved of this work by one of the two hands proposed to be appointed it is a question whether the additional Stock Holder and Compounder asked for would still be required. The Record Keeper is not likely to have much work in connection with the records and will perhaps be able to take up some other work also in addition.

34 Of the five packers asked for, three may perhaps be sanctioned for the present. They are said to be required for doing a lot of miscellaneous work, necessary for promptly complying with the indents of the Senior Surgeon. It is not

GPB—50,000—12-8-10

I. R. S. 12]
General and Revenue Secretariat.

Med File No. 11 of 1910

Serial No.

in favour of having a Central Store for all departments

Secy 7.8.11 HMM

35. The present proposals of the S[r]g[n] seem to be well considered & deserve adoption There seems to be no great advantage in sanctioning only a small part of the est asked for & to have the subject brought up again and again in the near future

36. The idea of combining the medical Stores dealing with drugs with the ~~same~~ military side of the Stores seems to be impracticable and will only lead to divided control & loss of efficiency unless we can appoint a Superintendent who is an excellent engineer an excellent doctor with a knowledge of the cloth trade &c all combined

37 If approved Brit ~~will~~ should be consulted

ISC

HMM 5/9/11

38 X Please do so HMM 8/9/11 HMM 5.9.11

H Lucas 29 Q 9/9

39 Brit

HMM 8/9/11

HMM 9-9-11

NOTE—Contn. sheet.

GPB—50,000—12-8-10

G. R. S. 12]
General and Revenue Secretariat.

Med File No. 11 of 1910

Serial No. 40

H mis 291

Submitted

N-36

11/9/1911 Mulk-ul

41 ~~to the proposal~~ the proposal of the Surgeon if sanctioned will cost the State Rs 133 12-0 per mensem or Rs 1605 per annum.

42 There does not seem to be any necessity for increase in the Account and if one Clerk and a Record Keeper to whom the Hospital and Compounder can attend to their legitimate work and would not require any strengthening. As for the pachers as suggested in Article IV, three men might be entertained thus establishment would cost 66 Rs per month or 792 Rs per annum there does not also appear any necessity for a Stock Holder also

43 It is however submitted that it is necessary to increase Menials charges the same so as our budget shall be always a defect on the ordinary account

44 As for a general Central Store it has to be stated that it was nowhere suggested that the Medical Stores should be under the Control of a non Medical man. All that was intended was to bring all the Stores together so that the subordinate Establishment would be lessened & duplication of Establishment avoided. Each branch would have to use

NOTE— Contn. sheet

GPB—50,000—12-6-10

Serial No.

Superintendent & the funeral and
bones be carried gone mad to the benefit
and advantage of both sect and the bidding
Depts.]

Hdley)

11.9.11

45 The real reason why the establishment
is felt to be inadequate is perhaps that 600
extra indents have to be complied with every
year besides the usual annual indents of
about 160 hospitals and dispensaries The
root cause of these supplementary indents is
the unavoidable delay in sending annual
supplies as they fall due It seems to me
therefore that if once a special effort is made
and all the annual indents sent in time
the root cause will disappear and the whole
trouble will vanish Indeed for each institution
to have to make on an average about four supplementary
indents betrays some want of forethought in
framing the annual indent I am therefore
of opinion that the remedy lies in systematising
the work to a greater extent and not in
increasing the establishment The increase in
the grants for purchase of medical stores During late years has not been such
as to justify so large an increase to the Estabt
Nor has there been a rapid increase of in the

NOTE—Contn. shee

GPB—50,000—12-6-10

Serial No.

291

number of medical institutions Considering all circumstances & taking the financial situation into account I am of opinion that no increase need be sanctioned

MS
MS/11

Put up draft

12/9/11

18.9.11 46. Subd for orders. As being a material revision of establishment, this seems to be a Council matter

Addn (61) SS 14.9.11

18 Cr 15 9 11 Mle

47 The increase of establishments asked for appears to be necessary It may however be cut down to the limit mentioned in the Asstt Secretary's note of 7 8 11

IV 48 Put up draft

KM 17/9/11

CK 18/9/11

Mle 18 9 11

49 Draft cy. o Subd It may be Sent to Branch II for Concurrence in the order proposed to be issued The question of a Central Store is not referred to in the draft order

Addn (61) SS 19.9.11

50. Draft submitted Secy) 21 9 11 Mle

GPS—50,000—12-8-10

No C 107
24. 10. 11. 17

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

SUBJECT.

Revision of the establishment attached to the Government Medicial Stores

CIRCULATED TO COUNCILLORS.

By Order,

23 Oct 1911

C S Balasundaramayya
Offg. Secretary to Government.

K. P. Puttanna Chetty, Esq.,
First Councillor.

Opinion recorded

H. V. Nanjundayya, Esq., M.A., M.L.,
Second Councillor.

419

Revd File No. 11 of 19 11-12

Serial No.	
51	Circulate CM 18/10/11 Secy 19.10.11
52	Seen Should suggest Consideration at a meeting 31/10/11
6 14/11/11	
53	Dewan CMS 7/11/11
54	Seen DSW 24/2

NOTE—Contn. sheet.

55

Extract from the Proceedings of the 273rd Meeting of the Council of His Highness the Maharaja, held at Bangalore on the 26th Feb 1912

4. Subject. (Clause x of the Schedule)

Revision of the establishment of the Govt. Medical Stores.

OPINION OF THE COUNCIL.

The establishment may be strengthened by the addition of

One Accountant on Rs. 25 and
three Packers on Rs. 7 each.

(Sd). T. Ananda Row
Dewan of Mysore

Extract
C.S. Balasundaram
Offg. Secretary to Govt

G R S. 12]
General and Revenue Secretariat.

File No. of 19

Serial No.

291

56 Forwarded to Financial Secretary under para 8 of G.O. of 6th May 1907

CHS
11/3/12

(Secy)

57 The Senior Surgeon asked for 9 hands on proposed addl expenditure to the extent of Rs 132/12 per mo. The Council after full consideration decide to sanction 4 hands at monthly cost of Rs 46/ I acquiesce in the decision of the Council

JM
13/3/12

(Secy)

339
21-3-12

Dewan

CHB
21/3/12

NOTE— Contn. sheet

GPB—50,000—12-8-10

Submitted to His Highness.

54

Paper under dis

These papers relate to the proposals of the Senior Surgeon for a revision of the establishment of the Government Medical Stores by raising the pay of the Accountant from Rs.30 to 40, and the entertainment of an additional establishment of 9 hands at a cost of Rs.123-12-0 per mensem, or in the aggregate Rs.1,605 per annum.

2. The discussions are contained in the notes.

Para 17 of notes.

The Financial Department was of opinion that no increase need be sanctioned.

3. The matter was considered at a meeting of the Council, and the Council is of opinion that the establishment may be strengthened by the addition of one Accountant on Rs.25 and 3 packers on Rs.7 each, at an aggregate monthly cost of Rs.46.

Par 18

4. As this was opposed to the views of the Financial Department, the papers were forwarded to the Financial Secretary as required by the order of 6th May 1907.

17 of N

5. The Financial Secretary has acquiesced in the decision of the Council.

21

6. The recommendation of the Council may be sanctioned.

lia.

29/11

Record of Cases submitted for the Orders of His Highness the Maharaja

29.3.12
1041

Subject.

Revision of the establishment of the Government Medical Stores.

57

Order.

57 Sanctioned
KRM
1/4/12

60 Secy
Issue accordingly

61 IV
Issue accordingly
CRB
3/4/12

3/4/12

62
3/4/12

62 Please revise the draft
4.4.12

4/4/12

G. R. S. 12]

General and Revenue Secretariat. | Med File No. 11 of 1910-11

63 Serial No., Revised

Draft G.O Ldtd to there is already an accountant in the Med Stores the additional accountant is designated in the draft as Asst Accountant

64. In another file a question is under consideration as to whether the medicines &c required by other depts of the State such as the P.W.D the Geological Depts &c may not be supplied ~~from~~ from the Med Stores the budget provn for the Stores being enhanced If the proposal is sancd by Govt the estabt of the Med Stores may perhaps have to be still further strengthened

L.F mis 143-11 Ldtd to Dewan on 3.4.12

Dan (61) 6.4.12

65. The question of further strengthening the establishment of the Medical Stores may be considered when it comes up In the meanwhile the present order may issue

MM 33 9/4/12

66 Draft submitted for approval. The new hand sanctioned is designated Apt Accountant while on

NOTE—Contn. sheet.

G. R. S. 12]

General and Revenue Secretariat. | Med File No. 11 of 1910-11.

Serial No.	
	the General resolution he is designated Accountant In the proposition statement he is designated Asst Accountant Secy) 10 4 12 Mlle
	67. Issue CR 11/4/12 Mlle 11.4.12
7	To the Senior Surgeon & the Comptroller G O no 7617-8 & 16.4.12 States that ~~the~~ Govt regret their inability to accord Sanction to the Senior Surgeon's proposals in their entirety & Sanctions however the entertainment of an addl establ Consisting of one Asst Accountant on Rs 25/ and 3 packers on Rs 7 each per mensem for the Med Stores also requests the Senior Surgeon to provide funds to meet the extra charge involved, by a reappn of the Sanctd budget grants for the current year.

Asstt Accountant may be addl

Recd from the Asst Surgeon on 27.6.12

NOTE--Contn. sheet.

GPB—20,000—20-1-12

G.R.S. 15

Facing sheet for cases included in the schedule appended to Notification No. 36 of the 8th Aug. 1902.

GENERAL AND REVENUE SECRETARIAT.

Subject— Revision of the establishment attached to the Government Medical Stores

	Date	Initial of Officer himself or responsible Deputy.
Received in the Secretariat	18. 7. 1911	
Submitted to Secretary		
Submitted by Secretary to ~~Dewan or~~ Councillor in charge	15. 9. 11.	
Returned to Secretary	18. 9. 11.	
Circulated by Secretary for Council	23. 10. 11.	
Forwarded by 1st Councillor	Agen	
Forwarded by 2d Councillor		
Received in Secretariat		
Considered in Council		
Submitted to the Dewan		
Submitted to His Highness		
Orders passed by His Highness		
Final Orders issued		
Circulated to Councillors		
Passed on by the Councillor		
Returned to Secretary by Councillor		

GPB—3,000 10.4.10

D. 928

IV Hon 7/7

It is requested that in future communications on the subject, the No. and date of this letter, and the distinguishing letters below the number as given opposite, may be quoted and addressed to the Comptroller, Mysore Government.

No. 6897-85 OFFICE OF THE COMPTROLLER, MYSORE GOVERNMENT,

BVR no 2 *Dated Bangalore, the 2 July 1910*

FROM

J. S. CHAKRAVARTI, ESQ., M.A.,
F.R.A.S., etc.,
Comptroller to the Government of
His Highness the Maharaja of Mysore.

To

med 11-60/81

C.S. Balasundaram Iyer ..... ESQ., B.A.,

Secretary to the Government of Mysore,
General and Revenue ..... *Department.*

SIR,

I have the honour to forward herewith, in original, letter No.G.59[illegible] dated the 16th June 1910 addressed to you by the Senior Surgeon together with the marginally noted enclosures received therewith, regarding the revision of the Medical Stores Establishment.

2. The Senior Surgeon proposes to entertain two additional Clerks on Rs.25/- and Rs.20/ each per mensem and to increase the pay of the present Accountant from Rs.30/- to Rs.40/-. The financial effect of the Proposition, if sanctioned, will be an addition of Rs.660/- per annum to the ~~present~~ permanent recurring expenditure of the State.

The Proposition Statement has been duly verified by this Office.

I have the honour to be,

Sir.

Your most obedient servant,

J S Chakravarti

Comptroller.

m

H.K.G.

Letter No 2444 of 4th June 1910 from the Senior Surgeon in charge of Medical Stores Proposition Statement in duplicate.

Rec.—Gl 17]

Budget Record Department.

19 10

From

J. S. CHAKRAVARTI, Esq., M.A.,
F.R.A.S., etc.,
Comptroller to the Govt. of
H. H. the Maharaja of Mysore.

To

C. S. Balasundaram Iyer Esq., 8th

Secretary to the Govt. of Mysore,

Revenue & General Dept. 5

Dated
Despatched 8 July 10

Received

No. 6897 55
M 2

Subject-matter.

Submitting proposals regarding the revision of the Medical Stores Establishment

Encl. Recd 11-10 All. through the Comptroller of Mysore

3269

COMPTROLLER'S OFFICE
CIVIL BRANCH
17. JUL 1910
BANGALORE.
MYSORE COY.

THE SENIOR SURGEON
WITH THE GOVT. OF MYSORE,
Bangalore.

To

The Secretary to the Govt. of Mysore
Genl & Rev Depts
Bangalore

Dated 15-6-10

Despatched 16-6-10

Received

General No. G.599
No.

Enclosure No. 5

SUBJECT

Forwarding for orders a letter from the Senior Surgeon in charge medical stores for additional Clerical Establishment.

2nd/16/10

Ag-3/6/10/72
Rept. (A) Verified
3/6/10
Submitted

D
27.6.10

Through the Comptroller of Mysore, Bangalore

No. G.599
Encs. 5

Office of Senior Surgeon, Mysore Govt.,

Dated, Bangalore, 15th Jan 1910.

From

Lt.-Col. John Smyth, M.D., I.M.S.,

Senior Surgeon with the Government of
H. H. the Maharaja of Mysore, Bangalore.

To

C. S. Balasundaram Iyer Esqr., B.A.,
Offg Secretary to the Government of H.H.
the Maharaja of Mysore, G & R Deptts.,
Bangalore.

Sir,

I have the honor to forward herewith for orders a letter from the Senior Surgeon in charge Medical Stores asking for additional clerical establishment together with necessary accompaniments.

I have the honor to be,

Sir

Your most obedient servant

Personal Assistant,

For Senior Surgeon, Mysore Govt.

Encl to Med 11-10 Sl!

3

No. 2444
Enc 4

Office of the Senior Surgeon
in charge Medical Stores, M.G.

Dated, Bangalore: 4th June, 1910.

From

Lt-Col. John Smyth, M.D. I.M.S.
Senior Surgeon in charge
Medical Stores, M.G.

To.

C.S.Balasundaram Iyer, Esqr., B.A.,
Offg. Secretary to the Government of H.H.
the Maharaja of Mysore, Genl. and Rev. Depts.

Sir,

I have the honor to invite the attention of Government to the remarks made re- the system of accounts obtaining in the Medical Stores during the second audit which was completed on 20th January 1910.

The audit covered a period of 3½ years from 1st April 1906 to 31st December 1909 and I believe the Government are now in receipt of the report on the result of that audit from the Comptroller direct.

2. The Medical Stores is a large consuming Department in as much as year by year it has to account for a grant of nearly one lakh of rupees as it is a huge supplying agency to over 200 Hospitals and Dispensaries and other Institutions of the State.

The efficient work of such a Department mainly depends upon the systematic check maintained over the accounts and no one regrets more than I the lack of this supervision as pointed out by the Auditor. I am convinced that the root cause of this want of check is the inadequacy of the present establishment.

The auditor has brought to notice in paras 12, 13, 14,

15 and 16 of his report the different Registers and Accounts that are at present maintained both in the office and in the Stores Proper, and has sufficiently pointed out the irregularity of posting and checking the stock by one and the same set of individuals.

The Stock Registers, which are very important must be posted in the Stores and checked in the Account Department, but with the solitary Accountant that we have at present in the -- office, who has already more work than he can manage with his bills, remittances, indents, invoices and other returns as well as a lot of correspondence relating thereto, it is impossible to introduce all the check that is found desirable or necessary. Without an adequate establishment, periodical audits are but barren, and mistakes though avoidable, must continue to occur for ever. Bearing this fact in mind and having been for some time myself anxious to remodel the working of the Medical Stores I have endeavoured to place before Government, that, in my view, the establishment- seems absolutely necessary to meet the requirements of the Department and hope the Government will view my proposals with favour.

3. Besides the maintenance of proper check over the finance as set forth in the several books and accounts noticed in the audit report to-gether with many other subsidiary registers, the Medical Stores has to constitute itself into an audit or check office over the books and accounts of all the Hospitals and Dispensaries in the State and all this is more than what an establishment of two hands can do!

I have, therefore added two more hands to the existing establishment viz, one Assistant Accountant and another to look after the records and faircopying. As additional responsibilities devolve upon the present accountant, I recommend his salary being raised to Rs. 40/- for the excellent work already turned out by him and as an inducement for honest and faithful service

in

in the future also

4 My proposals as per proposition statement appended involve an additional annual expenditure of Rs. 660/- which is nothing in consideration of the efficiency that is expected to be secured and I request that the necessary provision may be made in the ensuing year's Budget Estimate

I have the honor to be,

Sir

Your most obedient servant,

Lt.col. I.M.S.
M.D

Senior Surgeon in charge,

Medical Stores

Encl to Memo 11-1081.

Finance and Accounts Form 11

Finl. 200]

(*Vide* Art. 57, C., A.C, Vol I, and Rule 23, Part I, Chapter II of the Financial

Statement of Proposition for

Name of Office to which the Proposition

Government orders sanctioning present Establishment		Nature of Charge												
		Present Scale						Proposed Scale						
				Pay			Average Cost			Pay			Average Cost
No.	Date	No.	Designation	Minimum	Rate of Increase	Maximum		No.	Designation	Minimum	Rate of Increase	Maximum	
G.O. No. 4577-8-27	1-10-98	1	Superintendent			200	200	1	Superintendent			200	
		1	Hospl: Assistant			60	60	1	Hospl: Assistant			60	
G.O. No. 18-283-4-- 29-6-1903		1	Head clerk	40	2/1	50	45-8	1	Head clerk	40	2/1	50	
G.O. 4-1893 dated 28-8-1903		1	Accountant			30	30	1	Accountant			40	
G.O. No. 1247-8-27		1	Compounder			15	15	1	Compounder			15	
		1	Asst: Compounder			12	12	1	Asst: Compounder			12	
		3	Peons			21	21	3	Peons			21	
		3	Peons 1(7) 2(6)			19	19	3	Peons 1(7) 2(6)			19	
								1	Asst: Accountant			25	
								1	Record Keeper			20	
						407	404					462	
		Present Scale Vera fied											
		27-6-10											

Note—To be prepared in duplicate and forwarded through the Comptroller in Mysore and should be followed by a reappropriation statement if the proposal involves additional expenditure.

Finance and Accounts Form 11

Finl. 200

(*Vide* Art. 57, C., A.C, Vol I, and Rule 23, Part I, Chapter II of the Finan

Statement of Proposition for

Name of Office to which the Proposition

Government orders sanctioning present Establishment		Nature of Charge											
		Present Scale						Proposed Scale					
				Pay			Average Cost			Pay			A
No.	Date	No.	Designation	Minimum	Rate of Increase	Maximum		No.	Designation	Minimum	Rate of Increase	Maximum	
G O n 45-7-7-827	1-10-98	1	Superintendent			200	200	1	Superintendent			200	
		1	Hospl: Assistant			60	60	1	Hospital Assistant			60	
G-O-n -1828-3-4- G.J.4.1893	29-6-03	1	Head Clerk	40	2/1	50	49-8	1	Headclerk	40	2	50	
G O no 1247 89	28-8-1903	1	Accountant			30	30	1	Accountant			40	
		1	Compounder			15	15	1	Compounder			15	
		1	Asstt: Compr.			12	12	1	Asstt: Compr.			12	
		3	Lascars			21	21	3	Lascars			21	
		3	Peons 1(7) 2(6)			19	19	3	Peons 1(7) 2(6)			19	
								1	Asstt: Accountant			25	
								1	Recordkeeper			20	
							404-8					462	

Present scale Verified

I Mohy — Asst Accountant

Asst Accountant

27/6/10

27/6/10

Note—To be prepared in duplicate and forwarded through the Comptroller in Mysore and should be followed by a reappropriation statement if the proposal involves additional expenditure.

circulated with G. O. No. Fl. 1150—1192, dated 7-2-1903)

evision of Establishment.

plates.... Medical Stores Mysore Govt:

Proposition						Grounds of Proposition	Comptroller's Report	Orders of Government		
Permanent		Temporary						Department concerned	Financial Department	
Increase per month	Decrease per month	Increase per month		Decrease per month				Remarks	Remarks	Orders
Amount	Amount	Period	Amount	Period	Amount					
						The increase in the present establishment as observed in the Audit Report				
10										
25										
20										
55										

for Surgeon & Sanitary Commr.
in charge Medical Stores,
Mysore Govt.

MGBPB—1250—17-8-03

Finance and Accounts Form 10 } Finl. 199] (Rule 23, Part 1, Chapter II, of the Financial Rules appended

REAPPROPRIATION Statement to accompany all applications for sanction to expenditure not

Government Medical Stores

Major, Minor, Sub and Detailed heads of Budget (The same details must be given as in the printed Civil Budget Estimate)	HEADS OF ESTIMATE PROPOSED TO BE INCREASED			
	Amount as in the sanctioned estimate	Actual expenditure up to date, *viz.*	Probable expenditure during remainder of the year	Amount of additional allotment required
1	2	3	4	5
Detailed Account No. 20-A-4 Medical Stores.				
1 Stores Department.				
Amount Sanctioned under Salaries and Establishment.	5244			660/- per annum
Total Rs	5244			660
Extra amount that has to be met from the General Revenues.				
			Total Rs.	

NOTE. 1.—Any further explanations should be given on reverse, where also, if no reappropriation is possible

NOTE. 2.—Reappropriations already sanctioned should be indicated by + and — entries in columns 2 and 6 quo

N. B.—To be forwarded in duplicate

Station. Bangalore

Date 4th June 1910

overnment Order No. Fl. 1130-1192—18-1901—1902, dated 7th February 1903).

vided for in the budget, or for additional allotments.

artment or Office.

8

HEADS OF ESTIMATE PROPOSED TO BE REDUCED

mount as in the nctioned estimate	Actual expenditure up to date, *viz.*	Probable expenditure during remainder of the year	Amount available for reappropriation	Remarks (Here state fully the reasons for exceeding the allotment and for anticipating savings)
6	7	8	9	10
				Vide proposition Statement for Remarking the present Establishment
			660/-	
			660/-	

rgency and necessity for expenditure must be fully explained.
he number and date of sanction:

Senior Surgeon & Sanitary Commr.
in charge Medical Stores.
Signature and designation.
Mysore Govt.

Finance and Accounts Form 10 } Finl. 199] (Rule 23, Part 1, Chapter II, of the Financial Rules appended

REAPPROPRIATION Statement to accompany all applications for sanction to expenditure not

Government Medical Stores

Major, Minor, Sub and Detailed heads of Budget (The same details must be given as in the printed Civil Budget Estimate)	HEADS OF ESTIMATE PROPOSED TO BE INCREASED			
	Amount as in the sanctioned estimate	Actual expenditure up to date, *viz.*	Probable expenditure during remainder of the year	Amount of additional allotment required
1	2	3	4	5
Detailed Account No. 20-D-4 Medical Stores				
1 Stores Department.				
Amount sanctioned under Salaries and Establishment.	5244			660/-
Total Rs.	5244			660
Extra amount that has to be taken from the General Revenue.				
Total Rs.				

NOTE. 1.—Any further explanations should be given on reverse, where also, if no reappropriation is possible

NOTE. 2.—Reappropriations already sanctioned should be indicated by + and — entries in columns 2 and 6 quo

N. B.—To be forwarded in duplicate

Station. Bangalore

Date 4th June 1910

...overnment Order No. Fl. 1130-1192—18-1901—1902, dated 7th February 1903).

...vided for in the budget, or for additional allotments.

...partment or Office.

HEADS OF ESTIMATE PROPOSED TO BE REDUCED				Remarks (Here state fully the reasons for exceeding the allotment and for anticipating savings)
...mount as ...in the ...nctioned ...estimate	Actual expenditure up to date, *viz.*	Probable expenditure during remainder of the year	Amount available for reappropriation	
6	7	8	9	10
				Vide proposition Statement for revision of the present Establishment.
			660/-	
			660/-	

...rgency and necessity for expenditure must be fully explained.
...the number and date of sanction.

Senior Surgeon & Sanitary Commr.
Signature and designation.
Mysore Govt.

20/10 10

G.R.S. 26]

File No

Serial No. 2

Diary No. of letter replied to 15/8/10 128

No. 1706 med II-10 dy 17.8.10

General and Revenue Secretariat

( )

the 190

To

The offg Senior Surgeon

Date of issue 17.8.10

Signed by JMK

Senior Surgeon's letter no: G 5998 the 15th June '10 x the question of the ~~undertaking~~ establt of ~~for~~ the Govt medical Stores received with the Comptroller's letter no: 6807 BtR no: 2 dy 20 July '10.

With reference to the above, has the honour to request the offg Senior Surgeon to be so good as to forward for the information ~~and orders~~ of Govt a detailed Statement showing clearly the distribution of work in the Govt med Stores in the clerical and Account Branches between the Accountants and the Head Clerk on M.L.O. proposed by

over

SUBJECT

Need to consult DH 16/8

m/s/s/o p.m/s (minimum ~~establishment~~ pay)
~~with~~ remarks ~~thereon~~ as to increase ~~in~~ also and furnishing an idea as to
~~and~~ the Amount of correspondence
in the Store Office of the Superintendent
Stores with reference to bills, accounts
invoices &c
The Offg Senior Surgeon is also
requested to State how the
extra charge ~~attached~~ on account
of the additional establishment & increase of pay to the Accountant
during the current year
will be met, if the Senior
Surgeons proposals ~~as~~ should be
sanctioned
Pay Order
Mlle
For Secy
SJ 9/6

12/8/10

List of enclosures,

Copied by

Examined by

GPE—10,000—23-5-08

24-9-10 Surgeon

1960

From: The Senior Surgeon with the Govt of Mysore

To The Secretary to Govt Genl & Res Depts Bangalore

Dated 23.9.10

Despatched

Received

General No. Gs 154

No.

Enclosure No.

Furnishing reply to Do 1706/med 11-10-2 dated 17.8.10 regarding the work turned out at the Medical Stores.

GPB—70 reams—27-12-09

P. 2114

12

No. G 154 / Statement Office of Senior Surgeon with the Govt. of Mysore,

Dated Bangalore, 23 September 1910.

From

P.S.Achyuta Rao Esq

Offg. Senior Surgeon with the Govt. of Mysore,

Bangalore.

Med 11-10 Sl No 13

To

C.S.Balasundaram Iyer Esqr., B.A.,

Offg. Secretary to the Govt. of H.H.

the Maharaja of Mysore, Genl & Rev. Deptts

Sir,

In reply to your docket No.1706/Med.11-10-2 dated 17th August 1910, calling for a detailed statement showing the distribution of work in the Medical Stores in the clerical and Account Branches and also to furnish an idea as to the amount of correspondence with reference to bills, indents, invoices &c, I have the honor to state that, owing to the paucity of hands in the office, no distribution of work has been found possible.

2. An attempt is however made in the accompanying list to convey an idea of the volume and nature of work devolving upon the two hands in the office at present. Reference is also invited to paras 3, 4 and 5 of the last Audit report of the Medical Stores, with regard to the Registers and books maintained in the Account and stock branches of the Medical Stores.

3. As regards the source from which to meet the extra cost asked for in the 2nd para of the docket under reply, I beg to point out that if the proposed extra cost cannot be provided from the State Funds, re-appropriation may be found possible from Rs.6000 sanctioned in the current year's Budget estimate under Medical Stores i Stores Department 6 country medicines.

4. It is hoped that the Government of His Highness the Maharaja of Mysore will be so good as to sanction the proposition at a

very

ciated with G. O. No. Fi. 1150—1192, dated 7-2-1903)

6

ɔn of Establishment.

es... Medical Stores, Mysore Govt.

Proposition						Grounds of Proposition	Comptroller's Report	Orders of Government		
Permanent		Temporary						Department concerned	Financial Department	
rease per onth	Decrease per month	Increase per month		Decrease per month				Remarks	Remarks	Orders
mount	Amount	Period	Amount	Period	Amount					
						Interim adequacy of the present Establishment to be observed in the Audit Report.				
10										
25										
20										
55										

for Senior Surgeon & Sanitary Commr.
in charge Medical Stores,
Mysore Govt.

MGBPB—1250—17-5

very early date so that the additional hands asked for, may relieve immediately the pressure of work upon the existing hands and also help to secure greater scrutiny and efficiency in the Stock section.

I have the honor to be,

Sir,

Your most obedient servant

J. J. Campbell

Offg. Senior Surgeon, Mysore Govt.

Encl to Med 11-10 Sl 3

14

Detailed statement of work in the Medical Stores.

1. Calling for tenders for English and country medicines &c.
2. Calling for indents from 150 Hospitals and Dispensaries in the State
3. Checking the indents with reference to previous years figures.
4. Compilation of the above
5. Indent for Home supplies - England.
6. ---do----Country - local.
7. Arranging clearance of goods in the harbour (correspondence with the agents - customs authorities and obtaining permits for excisable articles and adjustment of Indian Import duty &c.
8. Arranging supply of tinctures after corresponding with the Director-General of I.M.S., and Stores authorities and also with the Examiner of Military accounts, Calcutta in adjusting the above transaction.
9. Arranging supply of Quinine from Nilgiris which involves lot of correspondence re the settlement of rates &c with the Director of the Plantations.
10. Plague supplies:-
    (a) Obtaining serum and Inoculation kits from the Bacteriological Laboratory, Bombay.
    (b) do disinfectants from different firms.
11. Arranging the supply of special drugs, surgical instruments & appliances from special firms as needed from time to time.
12. Checking of bills, relating to the transactions enumerated above amounting approximately to Rs.100000/- and arranging payment with the Comptroller or drawing and remitting when Indian and local firms are concerned.
13. Receiving indents from Hospitals attached to Departments such as Military, Public Works Department, Electricity &c.
14. Checking and arranging supply of medicines to the above.
15. Arranging payments of the bills pertaining to the above.
16. Chemicals to the Bacteriological Laboratory - supply and adjustment of cost.
17. Receiving indents for forms and registers from the several

District

District Medical and Sanitary Officers and Medical Officers of special institutions.

18. Check and compilation of the above and preparation of consolidated indents to Press.

19. Obtaining these forms and registers from the Press and distributing them, and also maintaining invoice book.

Note. An attempt was made at the instance of the First Councillor who instructed the Medical Stores to have these distributed direct from the Government Press when the Superintendent stated that unless one extra hand was given him the work could not be undertaken.

20. Checking and valuing indents making invoices, entry into the stock register and periodical check of stock registers.

21. Checking of inventories of medicines instruments &c in the several Hospitals and Dispensaries ~~and Dispensaries~~ at every change in ~~the~~ personnel.

22. Checking annual return of surgical instruments and stock books of Hospitals and Dispensaries.

Note. Now these are being attended to in the stock section which the Auditor has objected to. (items 20 21 & 22)

23. Taking actions on the Senior Surgeon's inspection notes on Local Fund Dispensaries.

24. Preparing bills for medicines supplied to the departmental institutions and officers from the Government Medical Stores and watching their promt adjustments. Preparing abstract and detailed contingent bills.

25. Preparing estimatesin triplicate for articles of furniture bedding and clothing and midwifery articles for the use of the L.F. Dispensaries in the State.

26. Furnishing statements showing the cost of each kind of articles supplied to ~~the~~ each Dispensary under each District, to the Comptroller to adjust the above in proportion to the amount available in the several Municipal and District Fund Budgets.

27. Statement of cost of country medicines, stationery &c supplied to each Female and Local Fund Dispensaries in the State to Comptroller for the above purpose.

28. Budget -forecast allotment, its scrutiny &c &c.

29. Budget in the Plague Department.

30. Periodical returns and statements to the Head of the Department and Comptroller.

31. Records - arranged on the open file system, index books &c.

32. Faircopying.

33. Receipts and despatches in one year:-

Letters & dockets	...	3545
Indents and extra indents &c.		500
		4045

Despatches:-

Letters & dockets	2608
Invoices for forms & medicines &c.	1115
Receipts for articles returned.	321
Receipts for money paid.	60
Indents on contractor & receipts given for articles supplied on the above.	134
Gate pass book and other miscellaneous vouchers.	700
List of instruments &c., to be furnished to each Hospital and Dispensary.	366
Bills for articles supplied. ...	194
Total	5498

34. Maintaining 3 contingent registers, 5 bill copy books, stationery registers, stamp account book &c.

Offg. Senior Surgeon, Mysore Govt.

17

No. G 446
Encs.

Office of Senior Surgeon, Mysore Govt.,

Dated, Bangalore, 6/7 3 1911.

D 5740.

From

P.S. Achyuta Rao Esquire,
~~Lt.-Col. John Smyth M.D. I.M.S.~~
Offg. *Senior Surgeon with the Government of*
H. H. the Maharaja of Mysore, Bangalore.

To

C.S. Balasundaram Iyer Esqr., B.A.,
Offg Secretary to the Govt of H.H. the
Maharaja of Mysore; Genl & Rev Deptts.,
Bangalore.

Recd 11-10
Sec.

Sir,

In inviting your kind reference to my letter No .G. 599 dated 15-6-1910, anent additional hands required for the Government Medical Stores, I have the honor to request the favour of an early reply thereto.

I have the honor to be,

Sir,

Your most obedient servant,

P.S. Achyutha Rao

Offg Senior Surgeon, Mysore Govt.,

D 5740

From THE SENIOR SURGEON
WITH THE GOVT. OF MYSORE,
Bangalore.

To

The Secretary to Govt
Genl & Rev Depts
Bangalore

Dated 6.3.11

Despatched 7

Received

General No. G 446
No.

Enclosure No.

SUBJECTS.

Requesting favour of reply
to No G 599 dated 15.6.10
anent additional hands required
for the Govt Medical Stores

2
5/3/11 3-55 pm

G.R.S. 26]

7(A) 18
10 File No.

Serial No. 5

Diary No. of letter replied to 5740

No. 7848
med 11-10-5
Dy 23-3-11

General and Revenue Secretariat
(Med)
the 190

To
The Senior Surgeon

Date of issue 23-3-11

Signed by [illegible]

Sir,

With reference to ~~your office~~ ~~Offg Senior Surgeon~~ letters nos Y 599 & Y 446 of the 15th June '10 and 6th March '11 respectively requesting sanction to entertain additional hands for the Govt Medical Stores, I am directed to state that the ~~application for additional hands~~ proposal may be renewed, if necessary, after the new Supdt of the Med. Stores gains sufficient experience of the working of the present establishment, and to request you to see whether the work devolving on the existing establ of the Stores cannot be reduced so as to avoid the

(and to increase the pay of the Accountant)

over.

SUBJECT.

[illegible]

19

necessity of additional hands.

2. In this Connection, I am also to bring to your notice that at present there are separate Stores for the Medical, Military, Police and Public Works Depttts and to request the favor of your opinion as to whether it would not promote economy in Staff and correctness in management if a Central Store, ~~to be called the Central Store~~ for all departments is organized with the necessary ~~Branches~~ subdivisions and requisite Staff for each subdivision.

I have to

Ill

For Secy

RM(G)
17.3.11.

List of enclosures,

Copied by

Examined by

GPB—10,000—23-5-08

D 419

Med 11—10

It is requested that in future communications on the subject, the No. and date of this letter, and the distinguishing letters below the number as given opposite, may be quoted and addressed to the Comptroller, Mysore Government.

No. 363 / 49 Encl / 6

OFFICE OF THE COMPTROLLER, MYSORE GOVERNMENT,

Dated Bangalore, the 18th July 1911

FROM

J. S. CHAKRAVARTI, ESQ., M.A.,
F.R.A.S., etc.,
Comptroller to the Government of
His Highness the Maharaja of Mysore.

To

C. S. Balasundaram Iyer Esq., B.A

Offg: *Secretary to the Government of Mysore,*
General and Revenue *Departments.*

SIR,

I have the honor to forward herewith letter No. G.5 dated 8th Instant addressed to you by the Senior Surgeon together with the Proposition and Reappropriation Statements received therewith on account of revision of the Establishment of the Medical Stores and to state that the Proposition Statement has been duly verified by this office. The proposal of the Senior Surgeon is to raise the pay of the Accountant by Rs.10/- and to entertain an additional establishment of 9 hands at a monthly cost of Rs.123-12-0 The total cost of the proposition amounts to Rs 133-12-0 per mensem or Rs.1,605/- per annum and as no corresponding reduction has been proposed elsewhere to meet the extra expenditure involved, the proposal if sanctioned, will add to this extent to the permanent recurring expenditure of the State.

2 The Reappropriation statement received is simply an application for additional grant

I have the honor to be,

Sir,

Your most obedient servant

For Comptroller

Rec.—Gl. 17]

.....Department.

19

FROM

J. S. CHAKRAVARTI, ESQ., M.A.,
F.R.A.S., etc.,
Comptroller to the Govt. of
H. H. the Maharaja of Mysore.

To,

.....ESQ.,

Secretary to the Govt. of Mysore,
Genl & Rev .....*Dept.*

Dated

Despatched 19-7-11

Received

No. 363/49 &6

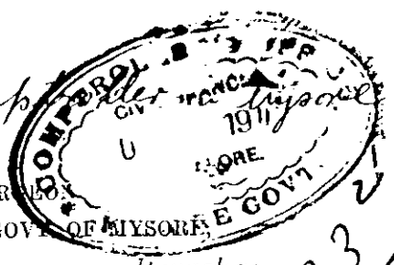
Subject matter.

Forwarding letter No 5 of
5 Instant addressed to Civil
address by the Surgeon
Surgeon together with the
proposals & Appropriation
Statement

GPB—2,500—25-10-10

encl to Memo 11-10 S&L 6

Thro The Comptroller Mysore



From

THE SENIOR SURGEON
WITH THE GOVT OF MYSORE,
Bangalore.

623

To

The Secretary to Govt
Genl & Rev Depts
Bangalore

Dated 7.7.11

Despatched, 8

9.a.m
52

Received

General No. G 5
No.

Enclosure No. 5

SUBJECTS.

Renewing the proposal re the entertainment of two additional hands in the Government Medical Stores

21

Through the Comptroller in Mysore.

No. 65
Encs. 5

Office of Senior Surgeon, Mysore Govt.,

Dated, Bangalore, 7/8. 2. 1911

From

P.S. Achyuta Rao Esquire,
~~Col. John Smyth, M.D., I.M.S.~~,
Offg. *Senior Surgeon with the Government of*
H.H. the Maharaja of Mysore, Bangalore.

To

C.S. Balasundaram Iyer Esq. B.A.,
Offg Secretary to the Govt of H.H. the
Maharaja of Mysore, G & R Departments,
Bangalore.

Sir,

With reference to your letter No.7848 Med.11-10-5 dated 23rd March 1911 to the Senior Surgeon stating that the proposals for entertaining two additional hands in the Government Medical Stores and to increase the pay of the Accountant, might be renewed if necessary, after the new Superintendent gains sufficient experience, as well as to see whether the work devolving on the existing establishment of the Medical Stores could not be reduced so as to avoid the necessity for additional hands, and also requesting the Senior Surgeon to give his opinion with regard to organising a Central Store in place of several separate Stores for the Medical, Military, Police and Public Works Departments, I have the honor to state that the necessity for the increase of establishment of the Medical Stores, explaining fully how the additional hands would be entrusted with the postings and checking of stock books which are now being done by one and the same set of individuals, and how they would help to secure greater scrutiny & efficiency in the Stock Section and relieve immediately the pressure of work upon the existing hands, has been sufficiently dealt with in the first and subsequent communications on

the

22

the subject.

2. I can assure His Highness' Government that it is impossible to reduce the work devolving on the existing establishment without impairing the efficiency of the check now exercised over the books and accounts of the Medical Stores. The proposition, on the other hand, was submitted with a view to introduce greater scrutiny and supervision as well as greater correctness in the management of the Department, as also to rectify many avoidable defects that now exist for want of sufficient number of hands as has been observed in the Audit Report.

3. In this ~~case~~ connection I should like to bring to the notice of Government that Dr. S.V. Ramasawmy Iyengar my Personal Assistant, who had gone to Madras on deputation in connection with the new Minto Ophthalmic Hospital in April last, visited also the MADRAS MEDICAL STORES and consulted Major W.G.Richards, the Medical Store-keeper to the Government of Madras, in the matter of improving the working of our Stores.

On furnishing a detailed list of work of our Stores in its various branches, he (Major Richards) offered many valuable suggestions to improve our Medical Stores including the increase of establishment and I submit herewith a copy of his letter, for the information of Government. The Medical Store-keeper says that our Stores is much understaffed comparing the volume of work turned out by it and appends a list of the staff that is needed for the efficient working of the Mysore Stores

4 As desired by Government, I called for the opinion of the Superintendent of the Medical Stores and he states that, in his experience of over 6 months, the present establishment of the Compounders and Laskars is also quite inadequate and it is impossible to work satisfactorily unless this branch is strengthened along with the clerical one.

On going through the list of staff suggested by Major Richards, it will be observed that the establishment

of

of our Medical Stores is short of the following hands,

2 Stock Holders

2 Clerks

1 Compounder

5 Packers and Coolies

There is one Hospital Assistant now in the Medical Stores who represents one of the Stock Holders and as regards the Clerks, proposals have already been submitted which, I hope, the Government will kindly sanction before long. I have, therefore, submitted herewith a fresh proposition statement to supplement the present establishment as the increase, in my view, is absolutely necessary for the following reasons.

5. The Medical Stores is a Central Distributing agency with a stock worth about 1,00,000 of rupees, serving nearly 160 Hospitals and Dispensaries in addition to several Inoculating and Sanitary Officers. Efficiency and quick despatch of work in such an Institution as our Medical Stores, necessarily depends upon the adequacy of the establishment of the Supply Section and no one regrets more than I do, that this section is much over worked leaving many other duties which ought to be done more satisfactorily.

6. The real difficulty on account of the paucity of hands is felt in attending promptly to the Annual Supplies keeping every Institution regularly replenished.

In addition to the Annual Indents nearly 600 extra indents are complied with every year. I tried my best to discourage the extra supplies over and above the Annual Indents as it is a source of additional labour to the Medical Stores and also unnecessarily expensive in respect of packing materials and Railway charges. But on enquiring into the matter, I am convinced that the root cause of this, is the unavoidable delay in sending the Annual supplies as they fall due. The minimum time to put up the supply on an Annual Indent takes not less than three days. At this rate to once serve all the Hospitals and Dispensaries of the State requires

more

more than a year exclusive of Holidays. It is also to be stated here that the estimated supply of many drugs in several Institutions, for one year, has been proved by experience to last hardly for 8 or 9 months, on account of unforeseen circumstances such as, out break of Malarial fever, Epidemic diseases etc.,

7. At present the existing staff in Compounding Branch consisting of 2 Compounders, 3 Laskars and 2 Peons, has been found quite incapable of coping with the ever increasing work of the Medical Stores, viz, weighing & measuring out medicines, cleaning instruments, washing bottles, preparing ointments, distilled water liniments and a few Tinctures, loading and despatching packages to various Stations, stock examination and other incidental business.

8. Another point to be noted here, is that we have to deal with more medicines and surgical appliances as also more Dispensaries than we had five years ago. The standard of equipment of our Medical Institutions has been greatly increased to keep things up to date and new instruments and appliances etc., are being discovered almost half yearly.

9. I need not dwell any more to explain the necessity for strengthening the establishment of our Medical Stores and beg to request that the proposals now made, which Major Richards so strongly recommends for the better & more efficient management of the Department, may kindly be sanctioned by Government as early as possible.

10. As regards amalgamation of the Medical Stores with a Central General Store, I beg leave to point out that nowhere in British India has the Medical Stores been placed under a Civil Officer for the reason that the Medical Stores is a technical Institution needing supervision, check and personal management of a Medical Officer. No Civil Officer will be able to judge of the necessity or otherwise of a newly discovered surgical appliance or of the efficacy of the daily increasing new drugs. The Medical Store-keeper will have to

keep

45

keep himself in touch with the up-to-date Medical & Surgical literature. He must also be fully conversant with Pharmacy & Druggist's duties. Moreover the requirements of the Department are correctly calculated and decided by the Senior Surgeon and the indents of various Institutions sanctioned by him. This portion of work of the Medical Stores cannot, under any circumstances, be expected to be done by any other officer outside the Department.

I have the honor to be,

Sir,

Your most obedient servant,

H. V. Ramakrishna Rao

Offg Senior Surgeon, Mysore Govt.

Encl to Mem 11-46 Sl6.16

D.O. Letter No.87/604 A dated, Madras, 27th April 1911 from Major W.G.Richards, to Dr. S.V. Ramasawmy Iyengar, M.D., &c. Personal Assistant to the Senior Surgeon, M.G.

In answer to your letter and enquiries when visiting the Stores, I append a list of the staff, I should say you would need for efficient working of the Mysore Stores. This I may say is rather below the ~~proposition~~ proportion of staff we have here comparing the work done.

2. There are as I mentioned dangers to the public in the handling of the drugs and any one doing Medical Stores work with an inadequate or insufficiently educated staff assumes a grave responsibility. With a very small staff it is difficult to secure regular promotion and unless one does, good men are not likely to be attracted; I have therefore suggested each man be put on a biennial increase to keep the flow of promotion going.

The Compounders need better pay, it is with them the chief danger of mistakes comes in. I have suggested in my list the best organisation for working the Stores. The Senior Stock-holder should have charge of the Drug Department and the junior, Instruments or Utensils. The second in command should be capable of running routine office work to permit the Superintendent being out and around most of his time seeing the work is being properly done. The Superintendent of course open the tapal and sign all letters but he should be able to spend most of his time in the Store and not in the office.

3. I cannot make any remarks as to procedure as I have not seen the working of your Stores and do not know how your forms are used, to make suggestions of any value I should have to see what was being done.

4. The important thing is to make one man responsible for each branch. The 2nd Clerk might be in charge of packing and despatch and make out all documents relating to that branch. No. 3 should have ledgers and No.4 copying correspondence and registration.

" COPY "

J. J. Cunningham

Offg Senior Surgeon, Mysore Govt.,

Encl to Med 11-16 SL6 98

List of Establishment.-

1	Superintendent	Rs 150-10-200
1	Head Clerk	50- 5- 70
1	Stock Holder	40-2½- 50
1	"	35-2½- 45
1	Clerk	30-2½- 35
1	"	25-2½- 30
1	"	20-2½- 25
1	Compounder for Drug Department.	20-2½- 25
1	"	15-2½- 20
1	Assistant for Instruments Deptt.,	12
3	Peons	
8	Packers and Coolies.	

Sd/ W.G. Richards,
Major I.M.S.,
Medical Store Keeper to Govt.,

"COPY"

J. J. Acharyulu

Offg Senior Surgeon, Mysore Govt.,

Finance and Accounts Form 11

(*Vide* Art. 57, C. A. C., Vol. I, and Rule 28, Part I, Chapter II of the Financia

Fin]. 200]

Statement of Proposition for

Name of Office to which the Proposition

Government Orders sanctioning present Establishment		Nature of Charge										
		Present Scale						Proposed Scale				
No.	Date	No.	Designation	Pay			Average Cost	No.	Designation	Pay		
				Minimum	Rate of Increase	Maximum				Minimum	Rate of Increase	Maximum
			Superintendent	150	10/1	200	187½	1	Superintendent	150	10/1	200
			Hospital Assistant			60	60	1	Hospital Assistant			60
		1	Head Clerk	40	2/1	50	47½	1	Head Clerk	40	2/1	50
		1	Accountant			30	30	1	Accountant			40
		1	Compounder			15	15	1	Compounder			15
		1	Asstt-do-			12	12	1	Asstt-do-			12
		3	Laskars			21	21	3	Laskars			21
		3	Peons			19	19	3	Peons			19
			Proposals already submitted.									
								1	Assistant Accountant			25
								1	Record Keeper			20
			Proposals now submitted.-									
								1	Stock Holder	25	1/1	30
								1	Compounder			15
								5	Packers & Laskars @ 7.			35
			Total			407	392					542

Present Scale.

Verified

Asst Comptroller

P'lore.

Note—To be prepared in duplicate and forwarded through the Comptroller in Mysore and should be followed by a reappropriation statement if the proposal involves additional expenditure.

Encl to Med II 10 of 6. 24

(Rules circulated with G. O. No. Fl. 1150—1192, dated 7-2-1903)

Revision of Establishment.

relates to Government Medical Stores.

Average Cost	Proposition						Grounds of Proposition	Comptroller's Report	Orders of Government		
	Permanent		Temporary						Department concerned	Financial Department	
	Increase per month	Decrease per month	Increase per month		Decrease per month				Remarks	Remarks	Orders
	Amount	Amount	Period	Amount	Period	Amount					
187½											
60											
47½											
40	10										
15											
12											
21											
19											
25	25										
20	20										
28¾	28 3/4 -25										
15	15										
35	35										
525 3/4	133 3/4 -130										

J. J. Cunningham

Offg Senior Surgeon, M.G

MGCI B—100—8-12-04.

Finance and Accounts Form 11

(*Vide* Art. 57, C. A. C., Vol. I, and Rule 28, Part I, Chapter II of the Fin

Finl. 200]

Statement of Proposition for

Name of Office to which the Propositi

Government Orders sanctioning present Establishment		Nature of Charge									
		Present Scale						Proposed Scale			
				Pay			Average Cost			Pay	
No.	Date	No.	Designation	Minimum	Rate of Increase	Maximum		No.	Designation	Minimum	Rate of Increase
			Superintendent	150	10/1	200	187½	1	Superintendent	150	10/1
		1	Hospital Assistant			60	60	1	Hospital Assistant		
		1	Head Clerk	40	2/1	50	47½	1	Head Clerk	40	2/1
		1	Accountant			30	30	1	Accountant		
		1	Compounder			15	15	1	Compounder		
		1	Asstt-do-			12	12	1	Asstt-do		
		3	Laskars			21	21	3	Laskars		
		3	Peons			19	19	3	Peons		
									Proposals already submitted.		
								1	Assistant Accountant		
								1	Record Keeper		
									Proposals now submitted.-		
								1	Stock Holder	25	1/1
								1	Compounder		
								5	Packers & Laskars		
			Total			407	392				

Present Scale Verified

J. Satyanarayana
Asst Comptroller

Blore

Note—To be prepared in duplicate and forwarded through the Comptroller in Mysore and should be followed by a reappropriation statement if the proposal involves additional expenditure.

(Rules circulated with G. O. No. Fl. 1150—1192, dated 7-2-1903)

30

Revision of Establishment.

relates to Government Medical Stores.

Average Cost	Proposition: Permanent: Increase per month: Amount	Proposition: Permanent: Decrease per month: Amount	Proposition: Temporary: Increase per month: Period	Proposition: Temporary: Increase per month: Amount	Proposition: Temporary: Decrease per month: Period	Proposition: Temporary: Decrease per month: Amount	Grounds of Proposition	Comptroller's Report	Orders of Government: Department concerned: Remarks	Orders of Government: Financial Department: Remarks	Orders of Government: Financial Department: Orders
187½											
60											
47½											
40	10										
15											
12											
21											
19											
25	25										
20	20										
28¾	28¾										
15	~~25~~ 15										
35	35										
525¾	133¾										
~~150~~											

Offg Senior Surgeon, M.G.

MGCI B—100—8-12-04.

Finance and Accounts Form 10 } Finl: 199] (Rule 23, Part 1, Chapter II, of the Financial Rules appended

REAPPROPRIATION Statement to accompany all applications for sanction to expenditure not

Government Medical Stores.....

Major, Minor, Sub and Detailed Heads of Budget (The same details must be given as in the printed Civil Budget Estimate)	HEADS OF ESTIMATE PROPOSED TO BE INCREASED			
	Amount as in the sanctioned estimate	Actual expenditure up to date, *viz.*	Probable expenditure during remainder of the year	Amount of additional allotment required
1	2	3	4	5
Detailed Account No. 20 D.				
4 Medical Stores				
1 Stores Department				
Salaries and Establishment.	Budget not known as yet-			Rs 1560
Total ...				
Extra amount to be granted from State Funds				
			Total	

NOTE. 1.—Any further explanations should be given on reverse, where also, if no reappropriation is possible

NOTE. 2.—Reappropriations already sanctioned should be indicated by + and — entries in columns 2 and 6 quo

N. B.—To be forwarded in duplicate

Station..Bangalore.....

Date.....July..1911...

to Government Order No. Fl. 1130-1192—18-1901—1902, dated 7th February 1903).

provided for in the budget, or for additional .....

Department or Office.

Heads of estimate proposed to be reduced				Remarks (Here state fully the reasons for exceeding allotment and for anticipating savings)
Amount as in the sanctioned estimate	Actual expenditure up to date, *viz.*	Probable expenditure during remainder of the year	Amount available for reappropriation	
6	7	8	9	10
			Rs 1560	

ıe urgency and necessity for expenditure must be fully explained,
ing the number and date of sanction.

Offg Senior Surgeo

Signature and de

Finance and Accounts Form 10 } Finl., 199] (Rule 23, Part 1, Chapter II, of the Financial Rules appended

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Government Medical Stores.....

Major, Minor, Sub and Detailed heads of Budget (The same details must be given as in the printed Civil Budget Estimate)	HEADS OF ESTIMATE PROPOSED TO BE INCREASED			
	Amount as in the sanctioned estimate	Actual expenditure up to date, *viz.*	Probable expenditure during remainder of the year	Amount of additional allotment required
1	2	3	4	5
Detailed Account No. 20 D				
4 Medical Stores				
1 Stores Department				
Salaries and Establishment.	**Budget not known as yet- Rs 1560**			
Total ...				
Extra amount to be granted from State Funds ...				
			Total	

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Department or Office.

Heads of estimate proposed to be reduced				Remarks (Here state fully the reasons for exceeding allotment and for anticipating savings)
Amount as in the sanctioned estimate	Actual expenditure up to date, *viz.*	Probable expenditure during remainder of the year	Amount available for reappropriation	
6	7	8	9	10
			Rs 1560	

he urgency and necessity for expenditure must be fully explained;
ing the number and date of sanction.

Offg Senior Surgeon
Signature and de

G.R.S. 28.]

Contd
No. 44470
47534-47
420-4-12

B3

File No. 11-10
Serial No. 7

Diary No. of letter replied to 419

Proceedings of the Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE SECRETARIAT.
(med)

the 19

Date of issue 16.4.12

Signed by MKNR

READ—

Correspondence ending with letter No: 363 BDR 47 dated the 18th July '11 from the Comptroller forwarding with his remarks letter No: 9 & 5 & the 7th idem from the

~~ORDER THEREON.—No.~~

Offg Senior Surgeon together with a proposition Statement for the opening of the establishment of the Govt Medl Stores and an application for an additional

over.

SUBJECT.

GPB—10,000—20-9-10

grants to meet the extra expenditure involved

Order thereon: 7617-8 Med H-10-7 9/6 4 12

~~On a careful consideration of the requirements of the Medical Depôt Stores, Govt~~ Govt regret their inability to accord sanction to the Senior Surgeon's proposals in ~~question~~ their

~~Accepted~~ On a careful consideration of the requirements of the Medl Depôt Stores, however, and ~~in lieu of the representation of the Senior Surgeon~~ they are pleased to sanction an artificial establt consisting of the entertainment of ~~an~~ are ~~etc~~ contents on Rs 25 and 3 packers on Rs 7 each per mensem ~~with effect from~~

The Senior Surgeon is requested to provide funds to meet for the Medl Stores ~~Rejected~~ the extra charge involved ~~being provided for being provided~~ ~~in~~ by the reappn of the Sanctd Budget grants for the current year. If no reappn is possible, ~~Sanction~~ the addl establt sanctd will be entertained from the 1st May 12.

~~added Subject to the~~

Ille

For Secy

To the Senior Surgeon
" Comptroller thro' Branch II
Rmb 6.4.12

4/15/4 Ch 15/4